November 19, 2021
Rhode Island APA Board Meeting
In attendance: Jeff Davis, Stacy Wasserman, Krista Moravec, Kellie King, Josh O’Neill, Jillian Finkle, Annette Bourne, Roberta Groch, Patrick McKenna, Ashley Sweet, Jim Riordan

October board meeting minutes approved.

Ashley Sweet moved to skip the December meeting. Patrick McKenna seconded and all approved.

Treasurer report:
Checking: $37656.85
Saving: $3843.48
Total account balances of $41,500.33
Received virtual SNEAPA registration revenue - $26,628.07, will be split with each chapter. Still waiting for sponsorship revenue. Looking to be around $10,000 per chapter after paying expenses.

Awards - received 15 nominations for a wide diversity of topics. Aiming to announce the second week in December.

Post-Holiday party - No confirmation from Moniker, but Sarah will try to nail down this weekend. Pat will also check in. Discussed moving to Friday, January 14, 2022.

Work Plan Discussion
Roberta brought up that a number of planning directors across the country have signed a letter apologizing for racist planning policies in the past. Discussion around sharing it with RI planning directors to sign a pledge. Annette asked if this is something that statewide planning may want to participate in -- Roberta to check with Meredith. Annette and Josh to work on drafting a letter the board can review.

Things to note:

National and Regional:
- Ashley will be traveling to national leadership events next year.
- Could do a better job coordinating with ASLA, AIA, etc. Will likely pick up after the pandemic.

Treasurer:
- Josh noted that the virtual SNEAPAs make proposing a budget a little tricky, since the virtual conferences have earned more money than in person.
- Other items moving along -- Glenn Modica (new treasurer) has been trained by Josh.

Professional Development:
- Need to continue pushing for an accredited planning program in RI. Worth speaking with RIC, Roger Williams and potentially Brown.
- Consider adding item on recruiting planners from out of state to Rhode Island. May be a good area for Jeff to contribute as past-president.
- Seven planning boards joined as members -- need to maintain those memberships and try to solicit others to join.

Events
- On track for all social events we wanted to do this year.
- Annette suggested doing an event at a place that has multiple uses to showcase holistic developments, such as Harris Mill in Burrillville. Jillian is working on this with GrowSmart and will connect with Annette.

Programming
- Jillian does not see that any changes are needed for this section of the work plan.

Awards
- Award roll out went well this year.
- Need to work on the bullet around finding a way to promote one or more awardees to an audience broader than RI. Put something together on promoting work with others -- maybe through a virtual session, etc.

Legislative
- Will continue these efforts.
- Did not get to updating chapter bylaws

SNEAPA
- In January need to start recruiting a SNEAPA committee - start with those that were on initial 2020 committee. Will need more people involved this year, more support for Jim and Jay.
- May want to consider a virtual aspect for next year to be more inclusive. Would be an additional expense to run a hybrid conference, but worth exploring how much the cost would be. It would also be more work for the committee.

Communications
- Need to identify members to write editorials and articles
- Could be posting meeting minutes and links to board meetings on the website
- Need to put together a list of things we need volunteers for, and go through the membership list and ask people to help out.
- Should let members know they can post things on our facebook page.
- Roberta to go on other chapter webpages and see what they have done for national planning month.
- Roberta to stay on doing public relations while also serving as past-president, until someone else is needed to assist.
Equity, Diversity and Inclusion
- Gathering at Troop on December 15th.
- Looking to recruit for membership. Moved meetings from Weds at 3, will also meet on Fridays every other month. Scheduling some events for different months that represent different efforts (housing event in April for fair housing month, etc)
- Thank you to Fabiola who got the committee started, made community connections, etc.

Membership
- Implemented plan to increase membership, should aim to do another round this upcoming year.
- Will continue efforts to increase membership
- New membership chair - Kellie King

Administration
- Would like to ensure bylaws are supportive of the strategic plan passed in 2021 -- some housekeeping issues that should be looked into.

Meeting adjourned 5:23pm.